

**All Staff Development Day
Monday, February 16, 2026**

8:00 am - 9:20 am	<p align="center">Welcome - Sherri Baca, Executive Director</p> <p align="center">** Staff Acknowledgements - HR * *New PCCLD Team Recognition Program - Amy Nelson and group* *Change Management Update - Jill Kleven*</p>			
9:20 am - 9:30 am	<p align="center">BREAK</p>			
9:30 am - 11: 30 am	<p>Responding to Active Threats in Public Spaces -- This session delivers the FBI-developed CRASE course, taught by trained Pueblo Police Department School Resource Officers, with a focus on how active-threat response applies in a public library setting. Staff will learn how to assess evolving situations, make effective decisions under stress, and protect themselves and patrons during an emergency. The training emphasizes awareness, preparedness, and calm, practical response in a public-service environment. Pueblo Police Department</p>			
11:30 am - 12:50 pm	<p align="center">LUNCH</p>			
1:00 pm - 1:50 pm	<p>AI Made Simple: Learn, Play, and Explore with Boodle Box - Join us for a fun and approachable introduction to AI—what it is, what it isn't, and how it can make everyday work easier. We'll explore the basics together and take a first look at Boodle Box, an AI tool designed to use AI safely, confidently, and creatively. No tech experience required, just bring your curiosity. Nick Potter</p>			
1:50 pm - 2:00 pm	<p align="center">BREAK</p>			
2:00 pm - 2:50 pm	<p>PIC Training - See something, say something, write something: Learn about the new Case IQ reporting system. Kristi Roque, Crystal Gonzales, Kayci Barnett</p>	<p>Beaded Lizards Craft - Looking for a fun and simple craft? Join Brianne Hasui and make adorable lizards out of pony beads! If time allows, there will be option instructions for other 2D bead animals as well. Brianne Hasui</p>	<p>The Price of "Available Now" - a presentation that dives into the costs of digital content licensing and its budgetary effects. How do digital content licenses work? How do they affect our budget and our ability to provide access to our patrons? We will learn about how the digital content licenses work, what we as a library team do to stay on budget but still provide access to our patrons. - Jill Kleven and Danielle Cowles</p>	<p>Check It Off! Mandatory Training Power Hour - Here's your chance to finish your annual cybersecurity and safety training without the scramble! We'll provide computers and a quiet space so you can focus, breeze through the modules, and leave Staff Day knowing your required training is officially off your plate.</p>
2:50 pm - 3:00 pm	<p align="center">BREAK</p>			
3:00 pm - 3:50 pm	<p>Introduction to AI Prompting -- Explore how prompting transforms AI from a confused robot confused about human-based tasks into a collaborative partner. Through library-specific examples and a bit of humor, you'll learn simple techniques to get clearer, more useful AI results. Perfect for anyone curious about using AI more effectively in everyday library work. Nick Potter</p>	<p>Iris Paper Folding Paper - This is a hands-on craft session where staff will learn the classic "iris folding" technique. We will create layered, spiraled designs using patterned paper and templates. We will first make a simple design together, and then participants can choose from several other more intricate patterns and design options to create their own beautiful cards suitable for gifts or ays. Class Registration limited to 25 participants. Stacy Righini, Program and Outreach Specialist</p>	<p>Onboarding - PCCLD Operations = mandatory for new employees of PCCLD Library District hired within the last year and have not yet attended this presentation. Kayci Barnett</p>	<p>Check It Off! Mandatory Training Power Hour - Here's your chance to finish your annual cybersecurity and safety training without the scramble! We'll provide computers and a quiet space so you can focus, breeze through the modules, and leave Staff Day knowing your required training is officially off your plate.</p>
4:00 pm - 4:50 pm	<p>IT-led Cybersecurity session- This session provides staff with essential safety and cybersecurity awareness training, including best practices for protecting personal and organizational information, recognizing phishing and security threats, and maintaining a safe work environment. The training is designed to be practical and relevant, helping employees understand their role in safeguarding both physical and digital resources.- Thomas Defrates and Josh Vicknair</p>	<p>Finance Training: Paylocity and Payroll Processing Finance will lead a focused training session to help managers build confidence and consistency in using Paylocity and understanding core payroll processes. This session will cover essential functions, common scenarios, and best practices to ensure accurate and timely payroll management across all departments. Attendance is required for all managers (unless you are presenting during this time), as these skills are critical for supporting employees and keeping operations running smoothly. Bri Reyes, CFO and Maria Krofop, Senior</p>	<p>Challenge Preview: Join us for a hands-on preview of Challenge, our new Communico tool designed to support reading programs, literacy goals, wellness initiatives, STEAM activities, and more. We'll explore its badges, goal-tracking features, and flexible challenge-building tools before breaking into an ideation session to dream up the creative ways we can use it across the district. Come ready to imagine, experiment, and help shape our next generation of library engagement! Michelle Vigil</p>	<p>Check It Off! Mandatory Training Power Hour - Here's your chance to finish your annual cybersecurity and safety training without the scramble! We'll provide computers and a quiet space so you can focus, breeze through the modules, and leave Staff Day knowing your required training is officially off your plate.</p>